

LONG WHATTON & DISEWORTH PARISH COUNCIL

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Parish Clerk: Samantha Lockwood

NOTICE OF MEETING

NOTICE IS GIVEN that a Meeting of Long Whatton & Diseworth Parish Council (Annual Parish Council Meeting) will be held at 7pm (Or later following the Annual Parish Meeting) on Thursday 9th May 2024 at Long Whatton Friendship Centre, Main Street, Long Whatton.

Members of the Council are summoned to transact the following business.

Signed: Samantha Lockwood, Clerk

30th April 2024

Agenda

1 Election of the Chairman of the Council for the ensuing year – (5mins) 19.05

2 Appointment of a Vice Chairman of the Council for the ensuing year – (5mins) 19.10pm

3 To appoint representatives on the following external committees/working groups: - (5mins) 19.15pm
Airport Liaison/Donington Park Forum
Flood Working Group/Parish Council Liaison Steering Group
Planning/Neighbourhood Plan.
General Maintenance of Parish Council Assets
Christmas/events

OPEN FORUM: Members of the public are welcome at all meetings of the Council and may speak at the invitation of the Chairman at the start of the meeting only – (10mins) 7.25pm

4 Attendance and apologies

5 Code of Conduct - Councillors' Declarations of Interest

6 To approve the minutes of the previous meeting of the Council – (5mins) 19.30pm

7 Administration & Finance – (10mins) 19.35pm

- (a) Clerk's Report and monthly payments.
- (b) To confirm the quarterly bank reconciliation with all current bank statements.

8 Audit – (20mins) 19.55pm

- (a) The Parish Council to ratify and approve its statement of internal control.
- (b) The Parish Council to ratify the risk assessment and management of Parish Council Procedures.
- (c) The Parish Council to ratify and approve its policies, including;
 - Standing Orders – Updated April 2020 and reviewed May 2023.
 - Financial Regulations – Updated April 2020 and reviewed May 2023.
 - Model Publication Scheme – Reviewed May 2023.
 - Code of Conduct – Adopted May 2023.
 - Disciplinary Procedure - Reviewed May 2023.
 - Grievance Procedure - Reviewed May 2023.
 - Complaints Procedure - Reviewed May 2023.
 - Equality and Diversity Procedure - Reviewed May 2023.
 - Financial Reserves Policy – Adopted April 2020, reviewed May 2023.
 - Media Policy – Reviewed May 2023.
- (d) To receive the annual report of the internal auditor.

- (e) The Parish Council to carry out a review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
- (f) The Parish Council to approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements (Section 1 of the AGAR)
- (g) The Parish Council to consider the Accounting Statements by the members meeting as a whole. (Section 2 of the AGAR)
- (h) The Parish Council to approve the Accounting Statements by resolution (Section 2 of the AGAR)
- (i) The Parish Council to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

9 Community – (15mins) 20.10pm

- Freeport.
- Neighbourhood Plan.
- Isley Woohouse Development Proposals.
- Flood project updates.

10 Planning – (10mins) 20.20pm

(a) **Planning Applications:** consider and respond to the following:

24/00510/TCA: Removal of 1no Silver Birch (Unprotected tree in a conservation area) at 4 Page Lane, Diseworth, Derby, DE74 2QP.

24/00507/TCA: Works to remove 1no Spruce tree and 1no Cypress tree (Unprotected tree in a conservation area) at 9 Clements Gate, Diseworth, Derby, DE74 2QE.

24/00467/LBC: Replace common bricks with 2inch reclaimed bricks on side (west) elevation at Ivy House Farm, 22 Main Street, Long Whatton, Loughborough, Leicestershire, LE12 5DG.

(b) **Planning Decisions notified since the previous meeting:**

24/00325/DIS: The approval of details reserved by condition 4 (Boundary Treatments) relating to planning permission reference 23/01495/FUL at Mulberry Cottage, 24A Hall Gate, Diseworth, Derby, DE74 2QJ. – **DISCHARGE OF CONDITIONS APPROVED.**

24/00305/FUL: Erection of single storey front and side extension and single storey side extension, the installation of solar panels to the roof, external cladding, altered access and front boundary treatment at 14 Smithy Lane, Long Whatton, Loughborough, Leicestershire, LE12 5BE. – **PLANNING PERMISSION.**

24/00265/PNM: Prior notification application for the installation of 271 roof mounted solar panels and associated equipment at Moto Donington Park, M1 Junction 23A, Castle Donington, Derby, DE74 2TN. – **PRIOR APPROVAL NOTIFICATION.**

24/00132/FUL: Erection of timber framed summerhouse to rear and removal of 1 no. conifer tree at 31 Hall Gate, Diseworth, Derby, DE74 2QJ. – **PLANNING PERMISSION.**

23/01577/VCI: Erection of a stable block, the formation of a manege and the change of use of land for the purposes of keeping horses for recreational purposes without complying with condition 9 of planning permission 11/00383/FUL to allow for private use by individuals other than the applicants at Land Off Grimes Gate, Diseworth, Derby, DE74 2QD. – **PLANNING PERMISSION.**

23/01057/DIS: The approval of details reserved by conditions 3 (Design Details) and 4 (Sample Panel) relating to planning permission reference 20/01678/FUL at 28 Hall Gate, Diseworth, Derby, DE74 2QJ. – **DISCHARGE OF CONDITIONS APPROVED.**

11 Representatives' Reports. – (5mins) 20.25

12 Miscellaneous Correspondence (to note and made available for Councillors' inspection)

- (a) Download 24 - Parish Council Meeting - May 13th. (fwd Cllrs).
- (b) Monday round robin email – 29th April 2024. (fwd Cllrs).
- (c) Parish Newsletter – 29th April 2024. (fwd Cllrs).

13 Next meeting will be held on 13th June 2024.

14 Other matters/items for future Agendas at the Chairman's discretion